

Meeting Posting and Agenda

Public Works Initiative

Thursday, March 24 at 7:30 p.m.
Main Meeting Room
Town Hall
55 Main Street

- I. Administrative
 - a. Designate recording secretary for the meeting
 - b. Approve 3/11 minutes, if available
 - c. First Class account report
 - d. Selection of Committee Officers
 - Designate Chair, Vice Chair and Clerk and term of office*
- II. Next Steps
 - a. Quarterly report
 - Review outline(to be distributed)*
 - Decide when to issue first report*
 - b. Discussion
 - Consolidated procurement:*
 - Meeting building infrastructure service needs – medium range*
 - Begin list of materials needs, responsibility for procurement and communication across all operating departments*
 - Investigation of current departmental procurement requisition process*
- III. Adjournment